



Action Alert Outreach Team Volunteer

Reports to: Best Friends Advocacy Team

Organizational Impact: *This position will help us reach elected officials in order to pass important lifesaving legislation.*

Position Function/Goals/Deadlines:

- Making phone calls and/or texts to Best Friends supporters/action team members
- Outreach to key stakeholders such as veterinary clinics, Network Shelter Partners, dog groomers etc. alerting to important legislation
- Outreach is initiated when there is a critical deadline looming for a bill and there are targeted legislators whom we still need to convince to support our bill. Since on average only 20% of our supporters might open an action alert email it's critical to call and reach them to ensure they take action before it's too late.

Time Commitment and Location of Work:

- Work from home
- Typically two hours per campaign but can be a longer project if volunteer is available
- This team of volunteers will be on-call to help when there is a critical deadline for a bill any time throughout the year.

Core responsibilities:

- Phone calls and/or text messages to members/supporters/stakeholders
- Track and report calls made on a spreadsheet shared in Microsoft OneDrive
- Track and input hours worked into the Best Friends Volunteer Database

Qualifications/Requirements:

- Strong communication skills
- Volunteer will use personal cell phone for phone calls and texts
- Training and scripts for each campaign will be provided
- Must have access to a computer and internet connection
- Basic familiarity with Excel is required

Please email nationalvolunteers@bestfriends.org if interested in volunteering