

HIGH-VALUE, LOW-RISK WAYS TO USE AI TODAY

Audience: Starters | Type: Practical use cases

Why this matters

Early wins should be small, safe, and immediately useful. The best way to learn is to try.

Good places to start

- First drafts of emails, posts, or reports
- Summarizing long meeting notes or site reports
- Rewriting content for clarity, tone, or length
- Brainstorming event ideas, campaign names, or messaging angles
- Turning rough notes into an outline or checklist

Areas to avoid

- Final decisions about animals, people, or cases
- Sensitive or private animal, staff, or community data
- Legal, medical, or disciplinary decisions
- Generating or guessing facts when accuracy matters
- Anything you would not feel comfortable explaining publicly

Try this today

Look at your to-do list and pick one task that takes 30+ minutes. Use AI for the *first draft only*.

