

## **Adoption Event Volunteer Position Description Walmart Pet Month, May 2026**

### **Reports to:** Onsite Event Lead (varies by city)

- Atlanta, GA (5/29-5/31)
- Austin, TX (5/16)
- Bentonville, AR (5/15-5/17)
- Dallas, TX (5/8-5/10)
- Detroit, MI (5/2)
- Ft. Lauderdale, FL (5/16)
- Houston, TX (5/2)
- Indianapolis, IN (5/16)
- Las Vegas, NV (5/2)
- Los Angeles (5/16)
- Miami, FL (5/2)
- Milwaukee, WI (5/16)
- Nashville, TN (5/22-5/24)
- Phoenix, AZ (5/2)
- Richmond, VA (5/30)
- Teterboro, NJ (5/30)
- San Antonio, TX (5/30)
- SLC, UT (5/16)
- St. Louis, MO (5/30)
- Washington, DC (5/2)

**Organizational Impact:** Walmart will celebrate National Pet Month with pet adoption events hosted by Best Friends Animal Society in 20 cities throughout May from 9am-1pm (one day events) and 11am-4pm (3 day events).

Best Friends and Walmart want to help more pets find a home and give them the quality food and products they need to live healthy, full lives. With stores in nearly every community in America, partnering with Walmart is a great way for us to reach more people with our mission to end the killing of cats and dogs in America's shelters.

### **Position Function/Goals/Deadlines:**

- General adoption event support for Walmart Pet Month events throughout May 2026

### **Time Commitment and Location of Work:**

- Events will be held in 20 cities across the US
- Specific dates in May as listed above:
  - 8:00 AM – 2:00 PM for one day events
  - 10:00 AM – 4:00 PM daily, for 3 day events

### **Core responsibilities:**

- These events have a small footprint with approximately 10 staff and volunteers. Volunteers will need to be flexible and will be moved between various roles dependent on event needs. Tasks may include:
  - Set up and tear down. There will be pop-up tents, tables, chairs, and signage



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- along with animal enclosure fencing and crates that will need to be set up before the event and torn down afterwards.
- Interact with visitors/attendees, informing them about the event and Best Friends, including managing any line that forms to get into the event and asking people to come back on their way out of the store if the event is at capacity.
  - Collect contact information/data from attendees by asking them to scan a QR code or fill out an iPad form.
  - Keep tables and chairs tidy and free of clutter, straighten signage, tents, etc. and ensure the event space remains picture-perfect at all times.
  - Provide coverage for other volunteers or staff as needed during short breaks.
  - Other tasks as instructed by the Event Lead
- Please note that Network Partner organizations will be supplying their own staff and animals, and you will not be working directly with animals in this volunteer role.

**Qualifications/Requirements:**

- Able to stand, bend and stoop for an extended period of time
- Event will be outside in various weather conditions
- Able to lift boxes up to 40 pounds
- Comfortable using an iPad and WiFi hotspot and showing people how to scan QR codes
- Comfortable talking about the event and BFAS/Walmart partnership (talking points will be provided) and engaging with strangers
- Volunteers must be flexible and willing to work in a variety of roles
- Ability to speak Spanish is a plus, but not required

***Please email [nationalvolunteers@bestfriends.org](mailto:nationalvolunteers@bestfriends.org) if interested in volunteering***